




UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

MAY 17 2017

MEMORANDUM

OFFICE OF THE
CHIEF FINANCIAL OFFICER

SUBJECT: FY 2017 Operating Plan Development

FROM: 
David A. Bloom
Acting Chief Financial Officer

TO: Acting Assistant Administrators
Acting General Counsel
Inspector General
Associate Administrators
Acting Regional Administrators
Chief of Staff

On May 5, 2017, President Trump signed the Consolidated Appropriations Act, 2017. The FY 2017 Enacted Budget funds the U.S. Environmental Protection Agency at \$8.06 billion. This funding level is a reduction of \$81.4 million, or 1 percent below the FY 2016 enacted level. In a separate action, the EPA also was provided additional funding for FY 2017 in Public Law 114-254: \$100 million for the Drinking Water State Revolving Fund and \$20 million for the Water Infrastructure Finance and Innovation Program account. The FY 2017 appropriation also includes a rescission totaling \$90.348 million in the Environmental Program and Management, Science and Technology and State and Tribal Assistance Grants accounts. Attachment A provides the initial non-pay, rescission and total non-pay amounts by National Program Manager.

Using FY 2016 as the baseline, the operating plan for each NPM was prepared by first calculating payroll then determining the non-pay funding level in accordance with Congressional direction. The full-time equivalent ceiling in the FY 2017 Enacted Budget will remain at the FY 2016 Enacted FTE level, with small additions for WIFIA and the Administrator's protective detail. The operating plan includes payroll for all onboards within the FTE ceiling and includes 1.0 percent for General Schedule employee awards. Offices should continue to follow the hiring guidance in the Acting Deputy Administrator's memorandum dated April 17, 2017.

Congress directed that the rescission in the EPM and S&T accounts be prorated to the extent practicable and exclude Geographic Programs, National Estuary Program and Congressional priorities. For practical reasons, the rescission was not applied to programs with limited non-pay resources, e.g., Compliance, Enforcement, Office of General Counsel, and the Executive Management and Operations program project. There was a further adjustment to support the agency priority to meet deadlines in the new TSCA legislation. This was offset in the Climate Protection Program reflecting reduced activity. The STAG rescission was applied proportionately to the FY 2017 funding levels.

Senior leadership made decisions to allocate the carryover funds set aside earlier this year to address agency's priorities for incentive payments for workforce reshaping, support for the Office of Enforcement and Compliance, travel for the Administrator's protective detail, rent, continued space reduction efforts, eDiscovery, agency cloud services and the OGC's workforce support. Attachment B provides details of the carryover fund decisions. Similar to last year, Congress provided a limited exception to the reprogramming limits for carryover funds in the EPM account.

The agency is required to submit the FY 2017 Enacted Operating Plan to Congress on June 5, 2017. The Office of Management and Budget review is expected to begin no later than May 25, 2017. Your resource management staff will need to prepare the data under a challenging schedule to adhere to the deadlines. The Office of Budget will send technical guidance providing additional information necessary to develop the details for the Operating Plan.

We appreciate all of the sustained attention and leadership you have provided in carefully managing your resources to achieve the agency's mission.

Attachments (2)

cc: Acting Deputy Administrator
 Acting Deputy Assistant Administrators
 Acting Deputy Regional Administrators
 Acting Deputy Associate Administrators
 Deputy Chief of Staff
 Associate Assistant Administrators
 Assistant Regional Administrators
 Deputy Assistant Regional Administrators
 Howard Osborne
 Holly Greaves
 Program Management Officials
 Senior Budget Officers
 Regional Comptrollers
 Lead Region Coordinators
 NPM and Regional Planners

FY 2017 Operating Plan Nonpay and Rescission

All columns exclude STAG, B&F, WIFIA

All columns exclude Geographic Programs, National Priorities and National Estuary Programs

Adjustment to rescission described in memorandum

dollars in thousands

NPM	2016 ENA Nonpay	Initial 2017 ENA Nonpay	EPM and S&T Rescission	Total Nonpay
OA	\$23,312	\$22,848	(\$925)	\$21,923
OAR	\$176,856	\$171,117	(\$6,985)	\$164,132
OARM	\$432,536	\$425,187	(\$5,941)	\$419,246
OCFO	\$34,652	\$34,528	(\$1,181)	\$33,347
OCSP	\$47,798	\$50,387	(\$1,239)	\$49,148
OECA	\$76,183	\$79,524	(\$26)	\$79,498
OEI	\$102,942	\$73,238	(\$2,737)	\$70,501
OGC	\$2,469	\$2,303	\$0	\$2,303
OIG	\$4,494	\$3,018	\$0	\$3,018
OITA	\$6,083	\$6,280	(\$280)	\$6,000
OLEM	\$665,370	\$663,305	(\$1,271)	\$662,034
ORD	\$256,166	\$235,705	(\$4,896)	\$230,809
OW	\$89,528	\$85,273	(\$3,669)	\$81,604
Grand Total	\$1,918,389	\$1,852,713	(\$29,150)	\$1,823,563

Carryover Funds Decisions

Dollars in thousands	Office/project
\$12,000	VERA/VSIP Incentive Payments
\$5,000	OECA -- case management and expert witnesses
\$2,000	OARM - Rent
\$2,000	OARM - continue space consolidation efforts
\$1,400	OEI-eDiscovery and agency cloud service
\$800	OGC-WCF and workforce support (HQ and RT)
\$800	OECA- Travel for Administrator's Protective Detail
\$24,000	TOTAL