



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
2405 GUN SHED ROAD  
JOINT BASE SAN ANTONIO FORT SAM HOUSTON, TX 78234-1223

JAN 23 2019

Dear Army Fee Assistance Family:

The Army Fee Assistance Program is being reshaped to prioritize resources to Soldiers and their Families. As a result, the Army has issued Army Directive 2018-27 to establish policy for the enrollment of Department of the Army Civilians in the Army Fee Assistance Program.

The updated policy applies to all Department of the Army Civilians except Army Child and Youth Services employees, Army National Guard and United States Army Reserve military technicians, and the Expeditionary Civilian Workforce in Total Family Income categories 1-6 while deployed.

Army Directive 2018-27 implements the following changes to the Army Fee Assistance Program:

a. Effective March 1, 2019, Department of the Army Civilians may no longer enroll in Army Fee Assistance.

b. All children of Department of the Army Civilian employees enrolled in the Army Fee Assistance Program as of February 28, 2019, will be grandfathered into the Army Fee Assistance Program until:

- Enrolled children age out of the program (last day of the summer following their 12th birthday or when entering 7th grade),

- The Family no longer meets Army Fee Assistance Program eligibility criteria,

- The Family no longer needs care, or


- The Family relocates out of the commuting area to a new duty location.

c. Department of the Army Civilian Families who are grandfathered may not enroll additional children after February 28, 2019.

d. Department of the Army Civilians who submit an Army Fee Assistance application to Child Care Aware of America prior to March 1, 2019, will be grandfathered if they meet eligibility criteria. Incomplete applications will be deactivated three months after application receipt if the enrollment process is not completed.

IMCOM will notify you if additional changes to the Army Fee Assistance policy occur. If you have questions about policy changes resulting from Army Directive 2018-27, please contact my Army Fee Assistance Team at [usarmy.jbsa.imcom-fmwrc.mbx.army-fee-assistance@mail.mil](mailto:usarmy.jbsa.imcom-fmwrc.mbx.army-fee-assistance@mail.mil). For questions related to your current Army Fee Assistance account, please contact Child Care Aware of America at [mssp@usa.childcareaware.org](mailto:mssp@usa.childcareaware.org).

Sincerely,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Bradley A. Becker  
Lieutenant General, U.S. Army  
Commanding